



# Request for Separate Taxation for Cooperative Housing Corporation

Property Tax  
**Form 50-173**

YEAR \_\_\_\_\_

Appraisal District Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (area code and number) \_\_\_\_\_

This request covers property owned by the cooperative housing corporation on January 1 of this year. You must file this completed form between January 1 and March 1 of this year. Be sure to attach any documents requested. If the chief appraiser grants the separate appraisal, you do not need to reapply annually. However, you must provide the chief appraiser with an updated list of stockholders, their interest and residency upon request. Return this completed form to the address above, with a payment of \$ \_\_\_\_\_ for this separate appraisal.

## FOR APPRAISAL DISTRICT USE ONLY

Legal Description: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

### STEP 1: Name, Address and Agent of Corporation

Corporation Name \_\_\_\_\_

Current Mailing Address (number and street) \_\_\_\_\_

City, Town or Post Office, State, ZIP Code \_\_\_\_\_

Phone (area code and number) \_\_\_\_\_

Authorized Agent \_\_\_\_\_

Current Mailing Address (number and street) \_\_\_\_\_

City, Town or Post Office, State, ZIP Code \_\_\_\_\_

Cooperative housing corporation? ☐ Yes ☐ No

### STEP 2: Describe the Property

Legal Description \_\_\_\_\_

Street Address \_\_\_\_\_

### STEP 3: Documents

File the following documents with this completed form:

- a list of names, addresses and proportionate interests of all stockholders in this property, indicating each stockholder that resides at this property;
- a resolution from the corporation's board of directors certifying that the stockholders approved this request for separate appraisal;
- a diagrammatic floor plan of the improvements on this property; and
- a survey plat map of the land showing location of the improvements.

### STEP 4: Sign and Date the Application

**sign  
here** ➡

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Corporation \_\_\_\_\_

**If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code, Section 37.10.**

The Property Tax Assistance Division at the Texas Comptroller of Public Accounts provides property tax information and resources for taxpayers, local taxing entities, appraisal districts and appraisal review boards.

For more information, visit our website:  
[www.window.state.tx.us/taxinfo/proptax](http://www.window.state.tx.us/taxinfo/proptax)

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